

Promoting health and hygiene

1.21 First aid

Policy statement

In our setting staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children. Newly qualified staff who achieved an early years qualification at level 2 or 3 on or after 30 June 2016 will only be included in our adult:child ratios if they have a paediatric first aid certificate.

Procedures

The First Aid Kits

Our first aid kits (one is located in the kitchen and the other in the outside toilet) comply with the Health and Safety (First Aid) Regulations 1981 and contain the following items only.

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- Triangular bandages x 4 – ideally one should be sterile.
- Sterile dressings - Small x 3, Medium x 5, Large x 3
- At least 20 assorted, individually wrapped plasters
- Sterile eye pads x 2
- Forehead strip thermometer x 1
- Antiseptic Wipes
- Micropore tape
- Scissors
- Container of 6 x safety pins
- Disposable non-latex gloves – 2 pairs
- Disposable apron x1
- Plastic bags for disposal of soiled wipes/dressings x 2
- Guidance Card as recommended by HSE x 1

In additional ice should be kept available in the freezer.

Our other first aid box, which is located in the office, contains 2 travel first aid kits, each suitable for 15 children. We have a 'mobile' first aid kit for emergencies which is located in the disabled toilet.

All our first aid boxes are easily accessible to adults and are kept out of the reach of children. No un-prescribed medication is given to children, parents or staff. At the time of admission to the setting, parents' written permission for emergency medical advice or

treatment is sought. Parents sign and date their written approval. Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary, on the understanding that every effort has been made to contact parents or emergency contacts to inform them that their child is on their way to the hospital.

All Cullompton Pre-School key persons carry whistles to alert other members of staff of an emergency situation. We have display 'What to do in an emergency' posters for guidance. A mobile telephone, from the office, will be used to communicate with emergency services if necessary.

Legal framework

- Health and Safety (First Aid) Regulations (1981)

Further guidance

- First Aid at Work: Your questions answered
- Basic Advice on First Aid at Work
- Guidance on First Aid for Schools (DfEE)

This policy was adopted at a meeting at Cullompton Pre-School on 31st March 2011.

Reviewed by Staff on:	19 th October 2022 (AP/AJ/MW)
Reviewed by Committee on:	30 th November 2022
Date of next review:	October 2025
Signed on behalf of the Management Committee:	H Tilley
Name of Signatory (printed):	Hannah Tilley
Role of Signatory (e.g. Chairperson)	Chairperson

This policy has been amended to a three yearly review period and, as such, will be reviewed and signed off at a management committee meeting of Cullompton Pre-School each year, as shown below.

Previously reviewed on:-	18 th April 2012	by	Jo Fellows, Chairperson
Previously reviewed on:-	10 th June 2013	by	Michael Hall, Chairperson
Previously reviewed on:-	12 th September 2016	by	Sarah Lush Chairperson
Previously reviewed on:-		by	